*6PM² Template v2.0.1 (Oct. 2013)*

**Follow-up Meeting Minutes**

**Publications Office – FwC10649 – 33874 – Maintenance of the ESPD EDM**

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| **Project:** | FwC10649 – 33874 – Maintenance of the ESPD EDM | **Meeting Date/Time:** | **2019-09-05**  **11:00 – 13:00** |
| **Meeting Type:** | ESPD 2nd Meeting OP-GROW with MS | **Meeting Location:** | <https://ecwacs.webex.com/join/sromeu> |
| **Meeting Coordinator:** | Sofia BERENGUER | **Issue Date:** | 2019-09-05 |

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| **Attendee Name** *(present)* | **Initials** | **Organisation / Email** |
| Sofia BERENGUER | SB | OP |
| George VERNARDOS | GV | OP |
| Maria FONT | MF | everis, Spain |
| Enric STAROMIEJSKI | ES | everis, Spain |
| Guifré GUSTA | GG | everis, Spain |
| Mireia BEAS-MOIX | MBM | everis, Spain |
| Marc Christopher SCHMIDT | MCS | GROW |
| Ákos ZÁMBÓ | AZ | Hungary |
| Aleksandra | AL | Slovenia |
| Alex KRÜGER | AK |  |
| Andra GHITULESCU | AG |  |
| Ansgar MONDORF | AM | University of Koblenz |
| Athanasios PANTAZIS | AP | Greece |
| Cécile GUASCH | CE | GROW |
| Claudia COJMAN | CL | Romania |
| Emir PRCIC | EP | ANKO (Austria) |
| Fabio MASSIMI | FM | AgID (Italy) |
| Francesco SCATTARETICO | FS | Af Soluzioni (Italy) |
| Giampaolo SELLITTO | GS | Italy |
| Jason GRECH | JA | Malta |
| Jennifer GUTSCHE | JG |  |
| Jerry Dimitriou | JE | University of Piraeus (Greece) |
| Joao | JO | Portugal |
| Jostein FRØMYR | JF | Norway |
| Juris KALĔJS | JK |  |
| Laima PUJĂTE | LP |  |
| Marius GOGESCU | MG | Romania |
| Matija KARAULA | MK |  |
| Peter | PE | Hungary |
| Robin ANDERSON BOSTROM | RAB | Sweden |
| Tihomir DIMOV | TD |  |
| Timo RANTANEN | TR | Finland |
| Zoltán VASADY | ZV |  |

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| **Summary of Meeting Objectives** |
| * Discussion of proposed resolution of the ESPD-EDM GitHub issues that are currently open. |

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| **Meeting Agenda** |
| * Introduction – Sofia Berenguer, Publications Office of the European Union. * Discussion of GitHub issues – Enric Staromiejski, everis; Guifré Gusta, everis; Maria Font, everis. * The way forward – Sofia Berenguer, Publications Office of the European Union. |
| **Introduction:**   * Sofia Berenguer (SB) of the Publications Office of the European Union (hereafter referred as OP) starts the meeting by welcoming the participants and presenting the new team. * Maria Font (MF) gives an update on the release of new versions of the ESPD data model:   + Version 2.1.1 will be released by the end of the year 2019. The deadline to submit GitHub issues regarding this version is the end of September.   + Version 3.0.0 will be released by the end of the year 2020.     **Discussion of GitHub issues:**   |  |  | | --- | --- | | **Github Isse** | **Decision** | | [#200](https://github.com/ESPD/ESPD-EDM/issues/200) | Decision is made to close this issue. | | [#226](https://github.com/ESPD/ESPD-EDM/issues/226) | Decision is made to close this issue. | | [#157](https://github.com/ESPD/ESPD-EDM/issues/157) | Decision is made to close this issue. | | [#154](https://github.com/ESPD/ESPD-EDM/issues/154) | The resolution suggested is approved. To be implemented in version 2.1.1 and only for the basic model. | | [#229](https://github.com/ESPD/ESPD-EDM/issues/229) | The resolution suggested is approved and the issue can be closed. The documentation will be updated for version 2.1.1. | | [#230](https://github.com/ESPD/ESPD-EDM/issues/230) | Decision is made that, instead of asking if the EO is a SME (YES/NO question), the EO will be asked to provide the details for the variables that will determine if his/her enterprise is an SME (staff headcount, turnover, and balance sheet total). Cécile (CE) suggests using the information in this link as reference: <https://ec.europa.eu/growth/smes/business-friendly-environment/sme-definition_en>  Timo (TR) adds that in eForms the SME is referenced in the business term BT-760. | | [#231](https://github.com/ESPD/ESPD-EDM/issues/231) and [#234](https://github.com/ESPD/ESPD-EDM/issues/234) | The resolution suggested is approved. To be implemented in version 2.1.1 and only for the extended model.  Both are referring to the same issue. | | [#236](https://github.com/ESPD/ESPD-EDM/issues/236) | The resolution suggested is approved. To be implemented in version 2.1.1 and only for the extended model. | | [#240](https://github.com/ESPD/ESPD-EDM/issues/240) | The resolution suggested is approved. To be implemented in version 2.1.1. | | [#245](https://github.com/ESPD/ESPD-EDM/issues/245) | The resolution suggested is approved. To be implemented in version 2.1.1. | | [#253](https://github.com/ESPD/ESPD-EDM/issues/253) | The resolution suggested is approved. To be implemented in version 2.1.1. | | [#196](https://github.com/ESPD/ESPD-EDM/issues/196) | Check with eIDAS and Peppol to solve this governance problem to decide what action to take and in what version it will be implemented. | | [#124](https://github.com/ESPD/ESPD-EDM/issues/124) | To discuss with UBL. To be implemented in version 3.0.0. | | [#140](https://github.com/ESPD/ESPD-EDM/issues/140) | Lots should be aligned with eForms. Analysis meeting will be held to approach this issue. To be implemented in version 3.0.0. | | [#153](https://github.com/ESPD/ESPD-EDM/issues/153) | The structure should be only in extended and not in basic model. The issue will be closed and the structure left as it is. | | [#156](https://github.com/ESPD/ESPD-EDM/issues/156) | The resolution suggested is approved. To be implemented in version 3.0.0. | | [#158](https://github.com/ESPD/ESPD-EDM/issues/158) | This issue should be analysed and considered for version 3.0.0. | | [#161](https://github.com/ESPD/ESPD-EDM/issues/161) | Decision is made to close this issue. | | [#172](https://github.com/ESPD/ESPD-EDM/issues/172) | Decision is made to close this issue, as this is something that should be solved at national level, not European. |   **General questions:**   * Ansgar MONDORF (AM): Asks adding to the issues Excel table if issues are related to the basic model and/or extended. * AM: Requests that the PowerPoint used for this presentation is sent to the attendees. * AM: Is it planned to amend the regulation for ESPD together with version 3.0.0 and then to harmonize basic and extended models through the regulation?   + MC suggests that version 3.0.0 is only the extended version.   + ES suggests having both extended and basic models, as there might be different people using them.   + MC explains that there is a survey, which results will be presented in November. Depending on the results, the Regulation might need to be changed. * Cécile (CE): (regarding issue [#226](https://github.com/ESPD/ESPD-EDM/issues/226)) will there be a validation of the UUID values?   + ES explains that yes: the Schematron will validate the presence and sequence of the UUIDs created for issue #226. * MS: there will be a meeting with TOOP. AM will check what is needed in version 2.1.1 and will create a Github issue. * Fabio MASSIMI (FM): (regarding issue [#172](https://github.com/ESPD/ESPD-EDM/issues/172)) I agree to manage the "invented" criteria at national level, but we have to work in eCertis structure to correctly refer to the national extensions:   + MS suggests having a meeting with FM to see how it is working.   + FM explains that they need subcriteria that do not fit with the ESPD structure, as their legislation changes frequently.   **The way forward:**   * MCS suggests organizing a new meeting the following week to present the new eCertis data model. It is agreed that this meeting takes place on September 10 from 10 to 11.30am. * SB explains that in October 9 there will an ESPD face-to-face meeting in Luxembourg. |

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| **Action Points:** | | | |
| **AP#** | **Name**  **Description** | **Due Date** | **Who** |
| **1** | Add to the issues Excel table the following columns in order to know if the issues are related to: Basic model, Extended model, eForms, ePO, eCertis. | 13-09-2019 | everis |
| **2** | Send the PowerPoint presentation. | 10-09-2019 | OP |
| **3** | Set up a meeting with Fabio Massimi (FM) and his team to discuss about the criteria and subcriteria at national level. | 13-09-2019 | OP / everis |

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| **Proposed Agenda for Next Meeting:** | **Proposed Next Meeting Date:** | 10/09/2019 |
| 1. Discuss open issues. | | |